



Certificate in Principles of Team Leading Level 2

Duration: 4 half days + 12 hours self-study
Accreditation: NCFE

Introduction/Summary

The NCFE certificate is designed for learners who want the knowledge and understanding required to successfully lead a team.

This qualification gives an understanding of leadership skills and techniques to work effectively within a team and manage it appropriately. Attendees will develop transferable skills to use across all sectors of management and support their work environment. This qualification explores the importance of teamwork for own progression, as well as being more efficient and cost effective in the workplace.

The course is delivered through trainer led online sessions, with additional research and study by attendees. The qualification is achieved by completion of online learning materials to support the 8 units.

Qualification Structure

The NCFE Level 2 Certificate in Principles of Team Leading mandatory units;

- Principles of Team Leading
- Understanding the Business
- Understand how to communicate work-related information
- Understand how to develop working relationships with colleagues
- Understand health and safety procedures in the workplace
- Introduction to coaching
- Introduction to mentoring
- Understand personal development

Outcomes

- Understand the principles of Team Leading
- Develop their understanding of business
- Be able to develop the knowledge needed to support communication with a range of stakeholders at different levels

Accreditation

This series of workshops is accredited by NCFE.

To gain accreditation delegates will be required to successfully complete a workbook assignment for each unit.

Requirements

There are no formal entry requirements.

Progression

- NCFE Level 3 Certificate in Principles of Management



TheLightBulb Limited
Edison House, 2-3 Paycocke Road, Basildon, Essex, SS14 3DP
Tel: 01268 270648 Web: www.thelightbulb.net

