

## Remote learning at TheLightBulb

TheLightBulb has adapted their learning delivery to meet the needs imposed by the COVID-19 pandemic. Suzanne Tilling has led this adaptation and has overarching responsibility for the quality and delivery of remote education. As part of a national review into remote learning OFSTED visited TheLightBulb in October 2020 to read what they said about our provision click [here](#).

All learners (Apprentices and adult learners) will have some or all of the following remote learning options available to them.

- A. One to one support sessions
- B. One to one training
- C. Group workshops
- D. Podcasts, live and recorded webinars
- E. Group wellbeing forums
- F. Electronic resources including virtual environment such as Padlet pages
- G. Electronic E-portfolio systems
- H. Online learning platforms including for Functional Skills
- I. IAG support
- J. Phone, email, text, WhatsApp, regular weekly contact

\*We use predominantly Zoom or Microsoft Teams

Delivery sessions are timetabled to meet the needs of individual learners wherever possible. These include scheduling around family and work commitments. For example, group sessions set at times of day away from 'school pick up' to allow more attendance.

Remote exam invigilation allows exams to be sat in the learners preferred location and we are working with awarding organisations to offer these for the majority of our programmes.

None of TheLightBulb's programmes require specialist equipment or facilities.

We do realise that not all of our learners will have access to the digital equipment needed to actively participate in online learning. If this is the case the please contact your assigned member of staff who will be able to discuss the options available. These options could include:

- A. Providing laptops
- B. Posting resources
- C. Telephone sessions for learners without WIFI

### Support available for students with additional needs:

We are available to offer additional specialist support for those requiring it. This includes additional maths and English tuition, help with wellbeing, adapted ways of learning, increased contact and reformatting of resources.

**TheLightBulb's expectations of students are as follows:**

If you require additional support or have any issues you need to discuss then get in contact with us.

- A. To still complete work as if in a normal learning/working environment
- B. Be presentable during meetings and be punctual
- C. Abide by group ground rules
- D. Communicate regularly with TheLightBulb staff in between meeting
- E. Work to and achieve deadlines.
- F. Learners need to have their camera on if they have one and to participate in all activities.