



Principles of Leadership and Management Masterclass

Accreditation: **ILM**

Accreditation

This series of workshops is accredited by the Institute of Leadership and Management (ILM).

To gain accreditation learners will be required to successfully complete an assignment for each unit under the certificate.

Upon successful completion of all unit assignments, a full ILM Level 2 Certificate in Leadership and Team Skills will be issued.

Introduction/Summary

The Principles of Leadership and Management Masterclass gives an introduction to the basic skills, knowledge and understanding required by today's first line manager or team leader. Learners will pick up the core skills and understanding needed to deal with management responsibilities and develop as leaders.

The qualification aims to give learners an opportunity to develop and enhance their managerial skills and become a more rounded and effective managers. It explores the importance of teamwork for own progression, as well as how to have accountability and a commitment to deal with problems in a constructive and positive manner.

As an employer, the course will provide your staff with the tools to be more efficient and cost effective in the workplace, which in turn, will enhance quality.

This programme is delivered virtually over Zoom and requires learners to enable their webcam function and participate in the interactive sessions. The trainer uses different features of Zoom including Screen Sharing, Break out Rooms and the White Board function to enable learners to get the most out of the sessions.

Qualification Structure

The Principles of Leadership and Management Masterclass covers the following units:

- Solving Problems and Making Decisions
- Managing Workplace Projects
- Understanding Change in the Workplace
- Understanding Stress Management in the Workplace
- Planning and Monitoring Work
- Leading your Work Team
- Setting Team Objectives

Outcomes

By the end of the training course, learners will:

- Have an understanding of how to lead and motivate their teams
- Have a basic understanding of people and project management
- Be able to solve problems and make decisions more effectively
- Understand the causes and impact of stress in the organisation
- Be able to apply learning from the programme on return to the workplace



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Requirements

There are no formal entry requirements

Progression

As you progress in your career there are a number of ILM qualifications that can help you in your new role, recognise your knowledge and achievements or prepare you for your next move. On completion of this award you can progress to a number of ILM qualifications including:

- ILM Level 4 Award in Management
- ILM Level 4 NVQ in Management
- ILM Level 5 Award, Certificate or Diploma in Management

At TheLightBulb we also offer the progression route into Managerial Apprenticeships.

<https://www.thelightbulbapprenticeships.com/apprenticeships/>

This course is funded in partnership with Twin through the European Social Fund.