Qualification and Credit Framework (QCF)

QCF in Health & Social Care Level 5

Accreditation Body: City and Guilds

Introduction/Summary

The City & Guilds Level 5 QCF in Health & Social Care has been specially designed for those working in social care or health care sector who wishes to develop their skills or gain a formal recognition of their existing skills in adult care. This level will suit you if you are responsible for running a facility that provides services for vulnerable children, adults or both. You might be an assistant or deputy manager, or a manager who has not yet achieved a recognised vocational qualification at this level.

Qualification

To help individuals develop a tailored programme which meets their specific needs, learners will have an initial assessment interview with their assigned assessor before they get started on their qualification.

This assessment interview looks at what their current role is, analyses their skills, and then identifies the most relevant optional units for them to take.

There are two paths that can be taken for this qualification dependent on the learners job role/sector these are:

- **Children and Young People's Management** with eleven mandatory units
- **Adults' Residential Management** with twelve mandatory units

Mandatory Units

To achieve the Level 5 Diploma in Leadership for Health and Social Care and Children and Young People's Services, learners must achieve a minimum of 80 credits.

All the pathways share five core units:

- Use and develop systems that promote communication
- Promote professional development
- Champion equality, diversity and inclusion
- Develop health and safety and risk management policies, procedures and practices in health and social care or children and young people's settings
- Working in partnership in health and social care, and children and young people's settings

Depending on the pathway you choose, you will complete a certain number of additional mandatory units, as well as a range of optional units.

Optional Units

Depending on the pathway you choose, there are specific optional units for each pathway.
The wide choice of optional units allows the qualification to be tailored to meet the varying needs of participants and employers across care sectors.

What do I have to do?

The qualification will normally take 12 months to complete, this will require learners to commit to approx 10 hours study a week

Learners will need to complete a workbook and an assignment every 4 weeks, along with reflective accounts and identifying relevant work products to meet the planned unit requirements.

Learners will be provided with some coaching and foundation information for unit topics, from which to build on through self study and research.

Learners will build a folder of paper based evidence work working alongside an assessor who visits them in the workplace to plan assessment and observe learner in their work environment. This is a purely competence based qualification and as such proves that they are capable of performing in their chosen job role and no exams are required.

Requirements

1. The learner must be employed in a caring or similar role with responsibility for individuals as well as some degree of personal responsibility.
2. The learner must be willing to develop their care skills and be committed to gaining the qualification.
3. The learner must have access to written policies on performance, grievance, supervision, development and health and safety.

Day One "Shopping List"

On day one it will be necessary for the learners to bring the following evidence with them to assist in the building of their portfolios.
Individuals Information:

- Job Description
- Curriculum Vitae
- Training Records or Copies of Certificates
- Copy of most up to date appraisal
- Copy of personal development plan if available

Company Information:

- Company Mission Statement/ Action Plan
- Copies of Discipline/Grievance Policies
- Copy of Company Health & Safety Policy
- Company Structure and/or Organisation Chart

The learner may need assistance in compiling this and where more than one learner from your organisation is completing the care QCF, each one will need a separate copy of the above.